MELLING PRIMARY SCHOOL - CHARGING POLICY SEPTEMBER 26

School Meals

Children in YR, Y1 and Y2 receive a free school meal. For children in KS 2 (Y3-Y6) who are not entitled to targeted or expanded free school meals, a charge will be made per meal (£2.67)

Trips and Visits

In accordance with the Education reform Act, 1988 parents are asked to provide voluntary contributions towards the cost of trips and visits from the school. No child will be excluded from such a visit on the grounds of non payment but the school reserves the right to cancel a visit if insufficient numbers of parents contribute towards the cost of the visit – currently this is 75% of the class.
Where visits involve staying away from home overnight and out of school hours, certain charges can be required. Educational visits are an integral part of the curriculum of the school and contribute greatly to a child's understanding of the work connected with the visit.

Music Lessons

Musical Minds provide music tuition for parents who wish to buy into the service. If children on Free School Meals wish to access the tuition – school will pay for these lessons, by request to the Governors (see below).

Remissions

If your child is eligible for Free School Meals, the Governors may subsidise part (or in some cases all) of the costs associated with certain school activities. To see the criteria for Free School Meals applications please click on the link below for Sefton residents or for Knowsley residents.
SEFTON RESIDENTS - https://www.sefton.gov.uk/freeschoolmeals
KNOWSLEY RESIDENTS - https://parentportal.knowsley.gov.uk/web/portal/pages/parents/travel-and-free-school-meals

All parents who think they may be eligible for free school meals are strongly urged to apply. The school will receive additional funding for every child on targeted free school meals – this is for the benefit of your child and to the rest of the school. Information about which children are entitled to free school meals will be held in the strictest of confidence.

Children entitled to Free School Meals and who are classed as Pupil Premium may have the cost of a residential trip, a visit, a class trip subsidised (ie paid in part by the school). Parents who require this are asked to apply to the Governors via The Finance Committee, to agree a payment plan for a reduction in cost and over a longer period of time. Parents may also apply to The Finance Committee for a subsidy for costed after school clubs.

Updated September 2026

MELLING PRIMARY SCHOOL – GOVERNORS' FINANCE COMMITTEE

APPLICATION FOR PAYMENT PLAN FOR TRIP/RESIDENTIAL COSTS

TRIP/RESIDENTIAL_____ DATE OF TRIP/RESIDENTIAL_____

I am applying for a payment plan for the following reasons:

AMOUNT TO BE PAID (please consider the amount that is manageable for your circumstances)	**DATE TO BE PAID (Month and date)**	**METHOD OF PAYMENT (Parentpay/cash)**

SIGNED _____

PARENT OF_____

DATE OF APPLICATION_____