



MELLING PRIMARY SCHOOL

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Dear Parents

I am pleased to inform you that the school's new app has been populated and is ready for you to use. We will continue to add items in the near future, such as extended school club details, etc, so please be patient to begin with. If you find there are things you would like to see added, please let me know and we will endeavour to give you the best experience possible.

OurSchoolsApp is part of the Contact Group which provides our texting service and they have developed a personalised app for our school which will allow us to keep you updated with school information, news, events and contact information. If you have a smartphone (Android or iPhone) you can download OurSchoolsApp from Google Play Android or the Apple Store and it is FREE. Access is also available on a tablet and iPad by following the same download process. When we update OurSchoolsApp with new information or news about the school, a push message notification will automatically be sent to your device to inform you of this update. You can then view the notification which will take you directly to our app.

Instructions for download:

1. Using the relevant device (iPad, iPhone, smart pad, tablet or android phone), search for 'OurSchoolsApp' on your app store Google play for Android or iTunes for Apple devices.
2. Download the 'APP'.
3. In the search bar in the 'APP' put the postcode of, or the name of the school.
4. Hit the search button.
5. Once you see the school name displayed, just touch the screen on the school name.
6. Confirm your choice by pressing OK.
7. You will now be presented with the 'APP' for the school which contains news, information, calendar events, contacts and any other relevant details.

If you do not have a smartphone you can still view the app and the information online at www.OurSchoolsApp.com/m/ although this will not push-notify you so you would need to check on a regular basis for updates.

Currently the app sends notifications to everyone who downloads the app so we will continue to use texts to inform groups, for example if we have to cancel a club, or if we are sending out the coveted Golden Ticket text.

Mrs Susan Hart
School Bursar